

A meeting of the **CORPORATE GOVERNANCE PANEL** will be held in the **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **WEDNESDAY, 10 DECEMBER 2008** at **6:00 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 1 - 4)

To approve as a correct record the Minutes of the meeting of the Panel held on 23rd September 2008.

**Miss H Ali
388006**

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 overleaf.

3. CALCULATION OF COUNCIL TAX BASE 2009/10 (Pages 5 - 8)

To consider a report by the Head of Customer Services recommending the Council Tax Base for 2009/10.

**Mrs J Barber
388150**

4. REVIEW OF THE RISK MANAGEMENT STRATEGY (Pages 9 - 28)

To receive a report by the Audit and Risk Manager on the annual review of the Risk Management Strategy.

**D Harwood
388115**

5. REVIEW OF THE ANTI-FRAUD AND CORRUPTION STRATEGY (Pages 29 - 40)

To note the outcome of the review of the Anti-Fraud and Corruption Strategy.

**D Harwood
388115**

6. WHISTLEBLOWING: ANNUAL REVIEW OF THE POLICY AND PROCEDURE (Pages 41 - 48)

To note the outcome of the annual review on whistleblowing.

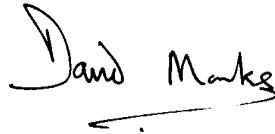
**D Harwood
388115**

7. FEEDBACK PROCEDURE (Pages 49 - 56)

To receive a report by the Head of Administration detailing the outcome of a review of the Council's complaints procedure.

**A Roberts
388004**

Dated this 1 day of December 2008



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Miss H Ali, Democratic Services Officer, Tel No: 01480 388006 / e-mail: Habbiba.Ali@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the car park adjacent to the Methodist Church on the High Street (opposite Prima's Italian Restaurant).